

## AGENDA

**Meeting:** WESTBURY AREA BOARD  
**Place:** All Saints Church Hall, Church Lane, Westbury BA13 3BT  
**Date:** Thursday 15 August 2013  
**Time:** 7.00 pm

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Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email [roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)  
Or Sally Hendry (Westbury Community Area Manager), Tel: 01373 864714 or email [sally.hendry@wiltshire.gov.uk](mailto:sally.hendry@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Linda Conley	Ethandune	<a href="mailto:linda.conley@wiltshire.gov.uk">linda.conley@wiltshire.gov.uk</a>
Cllr Russell Hawker (Chairman)	Westbury West	<a href="mailto:russell.hawker@wiltshire.gov.uk">russell.hawker@wiltshire.gov.uk</a>
Cllr David Jenkins (Vice-Chairman)	Westbury North	<a href="mailto:david.jenkins2@wiltshire.gov.uk">david.jenkins2@wiltshire.gov.uk</a>
Cllr Gordon King	Westbury East	<a href="mailto:gordon.king@wiltshire.gov.uk">gordon.king@wiltshire.gov.uk</a>

Items to be considered	Time
1. <b>Chairman's Welcome and Introductions</b>	
2. <b>Apologies for Absence</b>	
3. <b>Minutes</b> ( <i>Pages 1 - 14</i> )  To confirm the minutes of the meeting held on 13 June 2013.	
4. <b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. <b>Chairman's Announcements</b> ( <i>Pages 15 - 18</i> )  To note the following items for information – written briefing notes are available in the full agenda pack, or online. If you would like the Area Board to consider or discuss any of these items in more detail, please speak with the Community Area Manager or the Democratic Services Officer.  (a) Wiltshire Fire & Rescue Service draft Public Safety Plan 2013-16 – “Have your say”  (b) Wiltshire Core Strategy – Consultation on Schedule of Proposed Modifications (including SA and HRA updates); two ministerial statements relating to wind farm development; and national planning practice guidance for renewable energy	
6. <b>Consultation Launch on Options for a Westbury Campus - Shaping the Future of Westbury Services</b>  A presentation will be given by members of the Community Operations Board and Wiltshire Council officers about the background to the campus project and the options on offer.	
7. <b>Flies</b>  A report will be given on the recent fly problem in Westbury, together with an update on actions taken.	
8. <b>Partner and Community Updates</b> ( <i>Pages 19 - 32</i> )  To receive the attached Partner updates and to receive any further information partners may wish to share:  <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Wiltshire Fire &amp; Rescue</li> <li>• NHS Clinical Commissioning Group</li> </ul>	

- NHS Wiltshire
- BA13 CAP
- Town/Parish Councils
- Community Area Young People's Issues Group (CAYPIG)

9. **Issues Updates**

To receive updates on those issues highlighted at the previous Area Board meeting and received online:

10. **Community Area Transport Group (CATG)**

To receive an update report.

11. **Community Area Grants** (*Pages 33 - 42*)

To consider the following applications for funding from the Community Area Grants Scheme (copies attached):-

- (a) Matravers School, Westbury – BIG DRAW, National Campaign for Drawing engaging the community – request for £470
- (b) 68 Westbury Squadron Air Training Corps – Air Cadets Mini Bus – request for £2500
- (c) Westbury Music & Arts Festival – Imber 70<sup>th</sup> Anniversary Service at Edington Church – request for £450

A report by the Community Area Manager will be circulated at the meeting.

12. **Date of Next Meeting**

To note that the next meeting of the Area Board is due to be held on Thursday 17 October 2013 at Heywood Village Hall, Church Road, Heywood, Westbury, starting at 7.00pm.



# MINUTES

**Meeting:** WESTBURY AREA BOARD  
**Place:** The Paragon Hall, Haynes Rd, Westbury BA13 3HA  
**Date:** 13 June 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail)  
[roger.bishton@wiltshire.gov.uk](mailto:roger.bishton@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Linda Conley, Cllr Russell Hawker, Cllr David Jenkins and Cllr Gordon King

### **Wiltshire Council Officers**

Julia Cramp, Service Director for Commissioning and Performance  
Steve Milton, Head of Community Governance  
Roger Bishton, Democratic Services Officer

### **Town and Parish Councillors**

Westbury Town Council – Cllr David Bradshaw, Cllr Ian Cunningham, Cllr Sue Ezra,  
Cllr Christine Mitchell, Cllr David Windess, Mr Keith Harvey (Town Clerk)  
Bratton Parish Council  
Coulston Parish Council – Cllr Dr M Whiting  
Dilton Marsh Parish Council  
Edington Parish Council – Cllr Mike Swabey  
Heywood Parish Council

### **Partners**

Office of the Police & Crime Commissioner – Mr Sean Cooper  
Wiltshire Police – Inspector Alan Webb, PC Gavin Hucks, PS Suter  
Wiltshire Fire and Rescue Service  
Wiltshire NHS  
BA13+ Community Area Partnership – Mrs Carole King,

**Total in attendance: 40**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p><b><u>Decision</u></b></p> <p><b>To elect Cllr Russell Hawker as Chairman of the Westbury Area Board for the ensuing year.</b></p> <p style="text-align: center;"><u>Cllr Russell Hawker in the Chair</u></p>
2.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
3.	<p><u>Election of Vice-Chairman</u></p> <p><b><u>Decision</u></b></p> <p><b>To elect Cllr David Jenkins as Vice-Chairman of the Westbury Area Board for the ensuing year.</b></p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Revd. Jonathan Burke – BA13+ Community Area Partnership</li> <li>• Revd. Dai Davies – Minister, Westbury Leigh &amp; Stormore Baptist Church</li> <li>• Dr Peter Biggs – Wiltshire Involvement Network</li> <li>• Sally Hendry – Community Area Manager</li> </ul>
5.	<p><u>Minutes</u></p> <p><b><u>Decision</u></b></p> <p><b>The minutes of the previous meeting held on 7 February 2013 were agreed as a correct record and signed by the Chairman.</b></p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
7.	<p><u>Appointments to Outside Bodies, and Constitution of and Appointments to Working Groups 2013/14</u></p> <p>On considering a report requesting the appointment of representatives to</p>

	<p>outside bodies and Working Groups for the year 2013/14,</p> <p><b><u>Decision</u></b></p> <p>(1) <b>To appoint Councillor representatives to outside bodies for the Municipal Year 2013/14 as follows:-</b></p> <ul style="list-style-type: none"> <li>• <b>Leigh Park Community Association (Westbury) – Cllr Russell Hawker</b></li> <li>• <b>Warminster &amp; Westbury CCTV Partnership – Cllr Russell Hawker</b></li> <li>• <b>Westbury Community Area Partnership – Cllr Gordon King</b></li> <li>• <b>Westbury Youth Issues Group (CAYPIGS) - Cllr David Jenkins &amp; Cllr Gordon King</b></li> </ul> <p>(2) <b>To reconstitute and appoint Councillor representatives to the Westbury Community Area Transport Group (CATG) for the Municipal Year 2013/14 as follows:-</b></p> <p><b>Cllr Linda Conley Cllr Russell Hawker Cllr David Jenkins Cllr Gordon King</b></p> <p>(3) <b>To appoint the following Councillor representative to the Shadow Community Operations Board (COB) for the Municipal Year 2013/14:-</b></p> <p><b>Cllr David Jenkins</b></p>
8.	<p><b><u>Chairman's Announcements</u></b></p> <p>The Chairman made the following announcements:-</p> <p>(a) <b><u>Integrated Youth Service</u></b></p> <p>The Chairmen briefly outlined the work of the youth service and the link between the youth advisory groups and the area boards.</p> <p>(b) <b><u>Revised Multi-Agency Thresholds for Safeguarding Children</u></b></p> <p>It was noted that a thorough review of guidance on safeguarding thresholds had been undertaken jointly by the Wiltshire Safeguarding Children Board and the Wiltshire Children and Young People's Trust.</p>

9.

### Wiltshire Local Transport Plan

Allan Creedy, Head of Service, Sustainable Transport, gave a verbal update on the Wiltshire Local Transport Plan, with particular reference to schemes in the Westbury area, and funding arrangements.

He explained that the Government's 1998 White Paper on Transport, 'A New Deal for Transport: Better for Everyone', introduced the concept of Local Transport Plans (LTP) to steer the development of national transport policies at the local level. The Transport Act 2000 then made it a statutory requirement for local transport studies to produce LTPs.

It was noted that the Wiltshire LTP set out the Council's objectives, implementation plans and targets for transport in Wiltshire. Furthermore, as a document developed through partnership working and extensive consultation, the LTP also provided the framework for all other organisations with a direct or in direct involvement in transport in Wiltshire.

The third Wiltshire Local Transport Plan (LTP3) covered the period from March 2011 to March 2026.

Mr Creedy explained that the Department for Transport's 'Guidance on Local Transport' (July 2009) set out five overarching national transport goals:

- support economic growth;
- reduce carbon emissions;
- promote equality of opportunity;
- contribute to better safety, security and health; and
- improve quality of life and a healthy natural environment.

In addition, the most recent transport White Paper 'Creating Growth, Cutting Carbon: Making Sustainable Local Transport Happen (January 2011) contained two main themes:

- offering people sustainable transport choices, particular for shorter journeys, that will stimulate behavioural change; and
- demonstrating how localism and the big society can work for transport.

LTP3's overall long-term strategy sought to address and support these goals and themes by providing a sustainable transport system.

There were four supporting strategies that also made up LTP3:

- car parking;
- freight;
- public transport; and



	<ul style="list-style-type: none"> <li>• road safety.</li> </ul> <p>Mr Creedy went on to explain that Wiltshire Council’s Cabinet had recently examined a lengthy list of potential transport schemes for consideration by the Swindon &amp; Wiltshire Local Transport Body for prioritisation and had approved the following shortlist for consideration:-</p> <ul style="list-style-type: none"> <li>• A350 Chippenham Bypass Dualling</li> <li>• A350 North of Chippenham Dualling</li> <li>• A350 West Ashton Relief Road</li> <li>• A350 Yarnbrook Relief Road</li> <li>• A36 Southampton Road Improvement</li> <li>• Corsham Station</li> <li>• M4 Junction 16 Improvements</li> <li>• Royal Wootton Bassett Station</li> <li>• Westbury Additional Platform</li> <li>• Wilton Station</li> </ul> <p>It could therefore be seen that although there were potentially three transport schemes which would have a direct impact on Westbury and surrounding area, there was no guarantee that they would receive final approval and funding from the Government.</p> <p>Further information would be presented to the Area Board as and when it became available.</p>
10.	<p><u>Tackling Graffiti in Westbury</u></p> <p>Mr Pat Whyte, Area Engineer, Highways &amp; Streetscene, reported that his team was in the process of tackling graffiti in Westbury by means of an anti-graffiti spray. He explained that this spray could be used up to three times on a particular surface after which the spray would start to damage the affected sign.</p> <p>PC Gavin Hucks, Beat Manager, stated that the situation was being monitored and additional resources were being used to help in identifying the culprit. It was noted that much of the graffiti was being found in Westbury and Westbury Leigh and members of the community were encouraged to help and be on the alert for these acts of vandalism. PC Hucks explained that there was a need to actually catch the culprit in the act before a successful prosecution could be made.</p>

11.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following partner and community update reports:-</p> <ul style="list-style-type: none"> <li>• Wiltshire Police – Inspector Webb presented his report and explained that the crime rate was generally falling. However, there was still a significant number of vehicle crimes taking place and police officers were giving this special attention. Members of the public were to be encouraged to report any suspicious vehicles to the Police.</li> <li>• Wiltshire Fire &amp; Rescue Service</li> <li>• NHS Wiltshire</li> <li>• NHS Wiltshire Clinical Commissioning Group</li> <li>• BA13 Community Partnership – Mrs Carole King tabled an update report on recent partnership activities (Appendix 1 to these minutes). She drew attention to the Partnership’s AGM which was due to be held on Tuesday 2 July 2013 at Matravers School, 7.00pm for 7.30pm, to which everyone was invited. She further reported that there was an urgent need for a new Treasurer.</li> <li>• Town/Parish Councils – no reports received.</li> <li>• Youth Advisory Group – Sally Willox, Integrated Youth Team Leader, presented an update on the work that was being carried out. (Appendix 2 to these minutes).</li> </ul>
12.	<p><u>Issues Update</u></p> <p>The Area Board received updates on the following issues:-</p> <ul style="list-style-type: none"> <li>• <u>Community Operations Board (COB)</u> – Lucy Murray-Brown, Head of Campus &amp; Operational Models, gave a presentation on progress made to date on ideas for a Westbury Campus.</li> </ul> <p>She explained that in February 2011 Wiltshire Council’s Cabinet approved the implementation of a Campus and Operational Delivery Programme which would, amongst other things, work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which would seek to bring together existing Council and partners services into ideally one accessible location within a community area.</p> <p>It was noted that a campus development for Westbury would consider including services run by Wiltshire Council, such as the town’s leisure and sports facilities and potentially the library and youth centre. Services</p>

could be provided from a single or multiple sites, and could use new or existing buildings.

An initial public consultation took place in January 2013 via the *White Horse News*, asking the people of Westbury what facilities they would like in the town and how they would like them to be realised. From the responses received, the following services were put forward:-

Access to a healthy lifestyle

Access to personal care facilities

Indoor sports & leisure facilities

Library facilities

Presence of Registrar of Births, Marriages & Deaths services

Presence of Revenue & Benefits services

From the public consultation, it became apparent that a campus should be sited as centrally as possible with adequate car parking facilities.

The Shadow Community Operations Board (COB) was studying all the various views put forward by the public and would be developing a number of different options which would be brought to the next meeting of the Area Board for consideration and be the subject of further general consultation.

- Local Streetscene – Chris Clark, Area Manager, Local Highways & Streetscene, gave an update on the changes to the local highway and streetscene service. He explained that following on from Local Government Reorganisation in 2009, the various local highways and streetscene services as provided by the former County and District Councils were merged into one new Unit and further rationalisations had been carried out which resulted in one new highways and streetscene contract which came into effect on 1 June 2013, together with a new staffing structure to support the service. This new contract would allow for a single point of delivery and remove duplication in processes, such as invoicing and other back office services, thus maximising the economies of scale.

The existing Parish Steward Scheme, grass cutting, litter collection and town centre cleaning activities were all contained in the new contract and would continue, but the operatives would be known as Community Stewards. The new contract would bring these activities together to deliver efficiencies and serve improvements.

Each of the area boards would have a community coordinator to manage all the local highway and streetscene operational issues and they would

	<p>be the point of contact for the parish and town councils. An Engineer would provide the technical support and attend the Community Area Board Transport Groups for two community areas.</p> <p>The new highway and streetscene contract, which commenced on 1 June, would reduce several contractors to one provider, Balfour Beatty Living Places. This would provide an opportunity to introduce new ways of working and the Council had arranged a series of workshops with town and parish councils to discuss this further and to ensure they were fully informed and involved with the new service arrangements.</p> <ul style="list-style-type: none"> <li>• <u>The Westbury Weaver Bus Service</u> – It was reported that a new simplified leaflet explaining the service, routes and timetable had been produced and would be delivered through the <i>White Horse News</i>.</li> <li>• <u>Reopening of Westbury Swimming Pool</u> – It was noted that Westbury Swimming Pool reopened on Monday 10 June following the carrying out of maintenance works and to celebrate this, free sessions would be available to all members of the community on Saturday 15 &amp; Sunday 16 June. However, it was pointed out that the men’s changing rooms would have to be closed for further repairs following damage caused by a water leak. Julia Cramp agreed to investigate and report back at the next meeting.</li> </ul>
13.	<p><u>Community Area Grants</u></p> <p>Steve Milton, Head of Community Governance explained there had been some changes to the Community Area Grant Scheme for 2013/14. There was up to £5,000 available for community projects linked to local priorities. The principal changes to the scheme were:-</p> <ul style="list-style-type: none"> <li>• that up to £500 for projects required no match funding</li> <li>• up to 50% of total projects where they exceed £500 required match funding</li> <li>• all applications would now be submitted online and funding was available for capital projects only.</li> </ul> <p>Steve Milton explained the difference between capital and revenue projects and stated that projects would have to address and demonstrate a local need.</p> <p>He suggested that Sally Hendry, CAM, be contacted for any further information.</p>
14.	<p><u>Date of Next Meeting</u></p> <p>It was noted that the next meeting of the Area Board would be held on Thursday</p>

	15 August 2013 at All Saints Church Hall, Westbury, starting at 7.00pm.
15.	<p><u>Any Other Business</u></p> <p>The Chairman introduced Mr John Hall, from AMEC planning consultants who was attending this meeting to make a presentation about a proposed new development to be built on land north of The Mead, Westbury by The Gloucester Land Company.</p> <p>John Hall explained the proposal pointing out that the area, which bordered The Mead and the A350, was currently an area of green space. The development would consist of up to 220 homes, mostly houses of a mix of sizes, and some flats and terraces. The development would also include up to 66 affordable homes and open space and two play areas would be provided.</p> <p>Discussions were taking place with Westbury Town Council and AMEC would be holding a two-day consultation in July (exact dates to be confirmed) at a local venue, with a planning application expected to be submitted soon after.</p> <p>He further explained that if plans for the site did proceed, the developer would be required to make a contribution to the community. Suggestions currently included a contribution to local schools and improved linkages to the town centre but the whole community was being asked to consider what other facilities would be welcomed. .</p>





## **BA13+ Partnership**

*The Community Area Partnership for Bratton, Coulston,  
Dilton Marsh, Edington, Heywood and Westbury*

### **Up-date of Partnership activities for Westbury Area Board: 13 June 2013**

The BA13 Partnership Meeting, held on 9<sup>th</sup> May at the Leigh Park Community Centre, heard presentations and discussed “Community Safety” from the Area Community Plan.

Sarah Hopkins, who is the Junior Schools Link for Wiltshire Council’s Extended Services, spoke about an exciting project with years 3-6 from 6 schools within the Westbury Cluster of schools. Two pupils from each year group in each school will be chosen to represent their school and they will come together on June 13<sup>th</sup> for a “Pupil Voice” Conference They will note 3 things they like about the BA13 area and 3 things they would like the area to improve on. The pupils will then repeat this exercise with their schools.

Julie Locks, a Victim & Witness Development Officer with Victim Support, handed out leaflets about Domestic Violence, Going to Court and Helping You Find the Strength. This organisation will listen and assist you, if you want, whether you contact the police or not.

So how does this relate to the Community Plan? The Schools Project links to our first priority around Communication and engagement to promote community spirit which is linked to encouraging responsibility and involvement for where we live. This Schools project will then lead on to the “Safe Places” project which Wiltshire Council has already started in Salisbury and which will hopefully move to Westbury sometime later this summer. Secondly, improving communication around Domestic Violence so people know where to get help is at the top of our Other Priorities for Action.

The audience then held a discussion around the rest of the priorities and key aspirations mentioned in the Plan. Comments were made around how a high percentage of issues within the town are committed by such a small percent of the population, how the fear of crime far outweighs the reality of crime and how we can convey the facts to the BA13 residents. Young people supporting older people with computing skills is listed as an example in the Plan to increase social contact between the young and older generations and an exciting Wiltshire Council project of older people becoming ‘buddies’ in schools and talking to pupils about life skills is about to begin in the Warminster area. We are waiting to hear when Matravers School will be engaging a trainer so they can expand their Restorative Practise project and we would welcome Neighbourhood Watch groups keeping in touch with BA13 Partnership about some of the issues they contend with.

Last November’s Partnership meeting looked at Health & Social Care and Housing with speakers from the White Horse Surgery and Wiltshire Councils Strategic Head of Housing.

Our next meeting will be our AGM, to be held at Matravers School on July 2<sup>nd</sup>, 7pm for 7.30pm start. Our theme for discussion from the Community Plan will be Arts, Culture and Leisure. Do please join us to find out what we do as we would value your interest and participation.

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Contact the Partnership on [ba13.partnership@live.co.uk](mailto:ba13.partnership@live.co.uk) or tel. 01373 822650

Carole King (Chair)

Shona Holt (Co-ordinator)





# **Integrated Youth Services Youth Work Update for** **Westbury** **Wiltshire Council**

## **Youth Work update**

Sessions that run in the Youth Development Centre and within the community as of June 2013 are as follows:

Tuesdays-Girls Night, as there was a need for single gender work, this includes ASDAN Award Scheme & trampoline coaching with qualifications from BAGA

Wednesdays-Open night & focused projects, including Arts Awards, Duke of Edinburgh & Heritage Project, this caters for a Universal Youth Work offer for all young people, as well as some focused projects

Thursdays-Junior Club & Young Leaders at the centre, for younger 'young people', year 6-7 and older 'young people' aged 16 plus to train as Young Leaders. Street Based Youth Work runs in the community after this session where youth workers engage with young people where they live and socialise

Targeted 1:1 work at Matravers School on Tuesdays, Wednesdays & Thursdays for intensive support and guidance/intervention work

Our overarching aims of the service are to engage young people in positive developmental activities to help them reach their full potential. This is all done with an informal approach and is on a voluntary basis. Young people take part in a diverse range of activities which they plan with youth developmental workers. They can achieve a range of accreditations with us.

The youth work team provides a high quality Universal Service encompassing early intervention and Safeguarding. Young people can be referred to the service for engagement and intervention and we can make referrals to other specialist services as needed.

If anyone would like Youth Workers to engage with young people in their community/village/estate, please contact Sally Willox on [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk)

Young people's issues will from time to time be brought to the Area Board to be discussed and young people will present this. A YAG, Youth Advisory Group will be implemented soon where Young People can help shape services and activities for them within their community and to make improvements to these, as well as raise, debate and take action on issues that affect them and or are important to them. Partners will be invited to engage in this and there is an Area Board representative. The chair of this YAG will be a nominated young person.

Full Youth Work reports will be submitted to the Area Board prior to each one so that it can be included in the agenda packs and either myself or a member of staff and young people will attend Area Boards to present a verbal update and participate. I will give updates on the numbers of young people engaging with the service too as this is always very helpful.

We offer a busy programme of activities during school holidays too so the summer break will be a valuable time to engage more young people.

Regards

Sally Willox June 2013

# Agenda Item 5.

## Chairman's Announcements

<b>Subject:</b>	<b>Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 'Have your say'</b>
<b>Officer Contact Details:</b>	Mike Franklin <b>Partnership &amp; Community Engagement Manager</b> Tel: 07919 306037 e-mail: <a href="mailto:michael.franklin@wiltsfire.gov.uk">michael.franklin@wiltsfire.gov.uk</a>
<b>Weblink:</b>	<a href="http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm">http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm</a>
<b>Further details available:</b>	e-mail: <a href="mailto:michael.franklin@wiltsfire.gov.uk">michael.franklin@wiltsfire.gov.uk</a>

### **Wiltshire Fire and Rescue Service draft Public Safety Plan 2013-16 "Have your say"**

The new draft Public Safety Plan 2013-16 (Integrated Risk Management Plan) is now available to view on the Wiltshire Fire and Rescue Service website. The plan shows what the service has been doing and how it intends to build on that for the future. Part of this is around how they operate as an emergency service, utilising personnel differently to have greatest impact on local communities.

The service very much welcomes your thoughts and opinions on its plans for the future. The consultation period will run from 10 June until 01 August. Please send any comments or feedback to [consultation@wiltsfire.gov.uk](mailto:consultation@wiltsfire.gov.uk). or Sarah Hargreaves, Wilts FRS HQ, Manor House, POTTERNE, SN10 5PP.

To view the plan please use the following link below or for a paper copy contact Sarah Hargreaves as above.

[http://www.wiltsfire.gov.uk/About\\_Us/Publications/publications.htm](http://www.wiltsfire.gov.uk/About_Us/Publications/publications.htm)



## **Chairman's Announcements**

<b>Subject:</b>	<b><u>Wiltshire Core Strategy – Consultation on Schedule of Proposed Modifications (including SA and HRA updates); two ministerial statements relating to wind farm development; and national planning practice guidance for renewable energy</u></b>
<b>Officer Contact Details:</b>	Spatial Planning team on 01225 713429 or email: <a href="mailto:spatialplanningpolicy@wiltshire.gov.uk">spatialplanningpolicy@wiltshire.gov.uk</a>
<b>Further details available:</b>	Spatial Planning team on 01225 713429 or email: <a href="mailto:spatialplanningpolicy@wiltshire.gov.uk">spatialplanningpolicy@wiltshire.gov.uk</a>

The Wiltshire Core Strategy, which provides the planning policy framework for Wiltshire, recently underwent discussion at a public examination conducted by an independent Planning Inspector.

Following the examination hearing sessions the council has published a Schedule of Proposed Modifications (August 2013) containing 'main' and 'minor' changes to the Core Strategy to give all interested parties the opportunity to comment before the Inspector completes his report.

The consultation will take place for a six week period from **Tuesday 27 August to Wednesday 9 October 2013 inclusive**.

The council has produced an update to the Sustainability Appraisal (SA) and Habitats Regulation Assessment (HRA) based on the Schedule of Proposed Modifications. Comments can also be made on these updates.

The Inspector has also requested that the council invites comments on the implications that the two recent ministerial statements relating to wind farm development, and the recently published national planning practice guidance for renewable energy may have on the Wiltshire Core Strategy.

Details of where you can view the Core Strategy, Schedule of Proposed Modifications and associated documents (including the SA update, HRA update, ministerial statements and planning practice guidance document) will be available on the Wiltshire Council website from 27 August 2013: [Core Strategy](#)

Alternatively, copies of the documents will be available to view at the main council offices (see below) and at all libraries across Wiltshire during normal opening hours:

<b>Wiltshire Council</b> County Hall Trowbridge BA14 8JD	<b>Wiltshire Council</b> 27/29 Milford Street Salisbury SP1 2AP
<b>Wiltshire Council</b> Monkton Park Chippenham SN15 1ER	<b>Wiltshire Council</b> 3-5 Snuff Street Devizes SN10 1FG

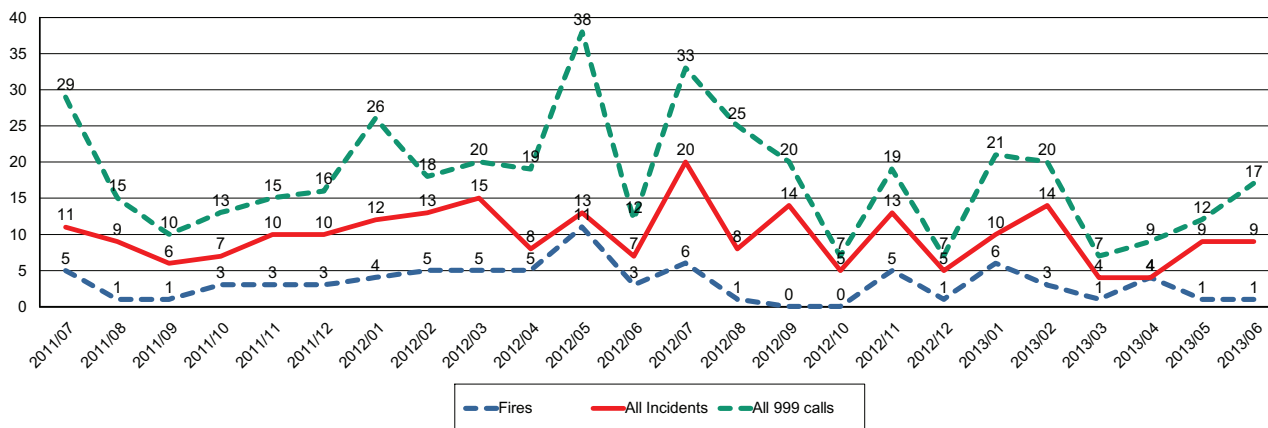




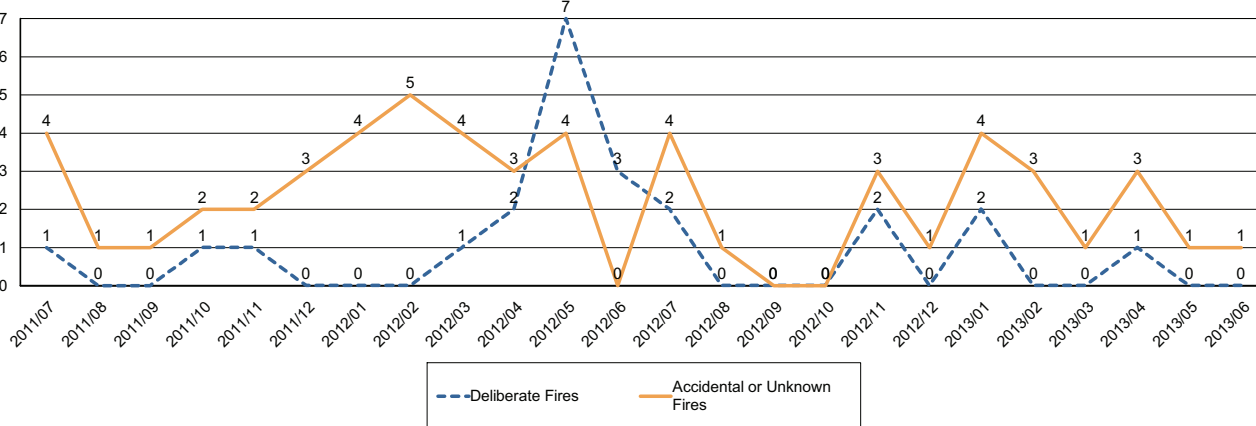
## Report for Westbury Area Board

The following is an update of Fire and Rescue Service activity up to and including June. It has been prepared using the latest information and is subject to change.

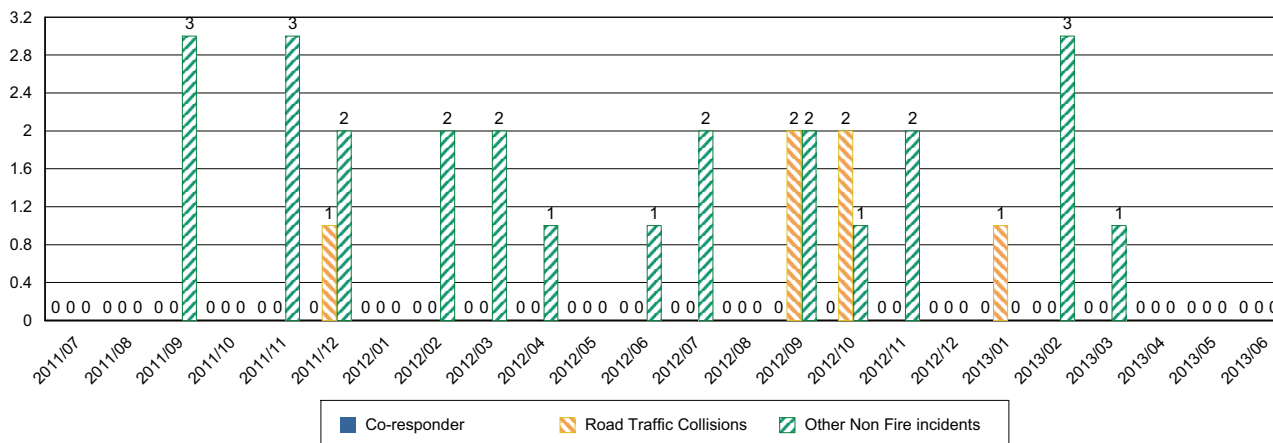
### Incidents and Calls



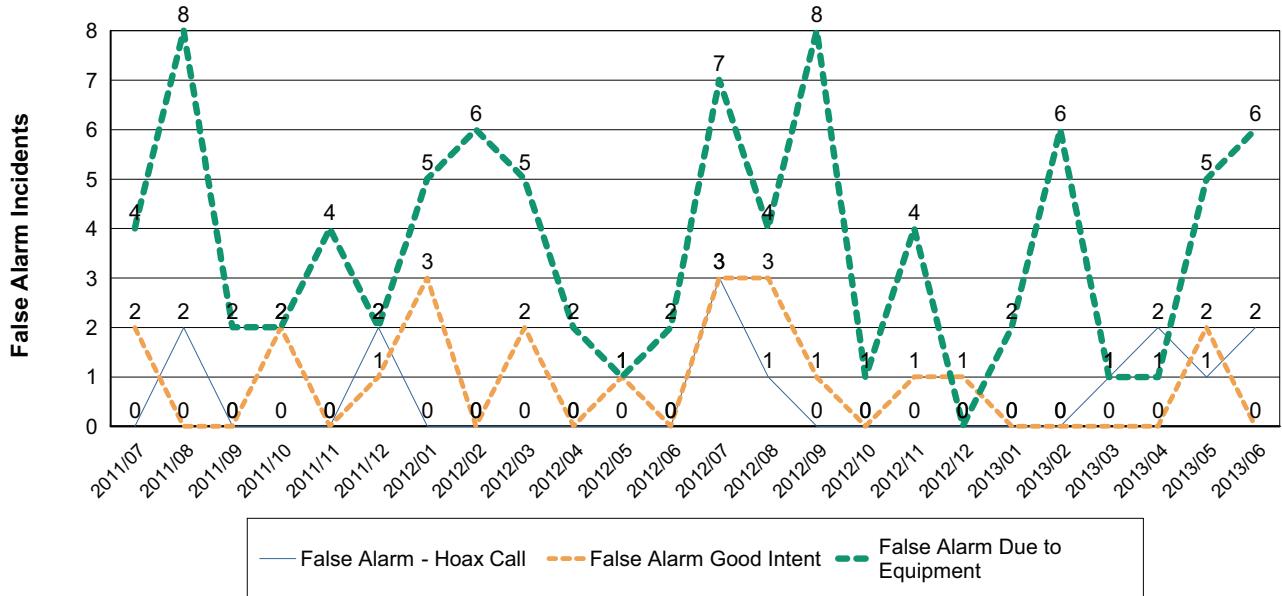
### Fires by Cause



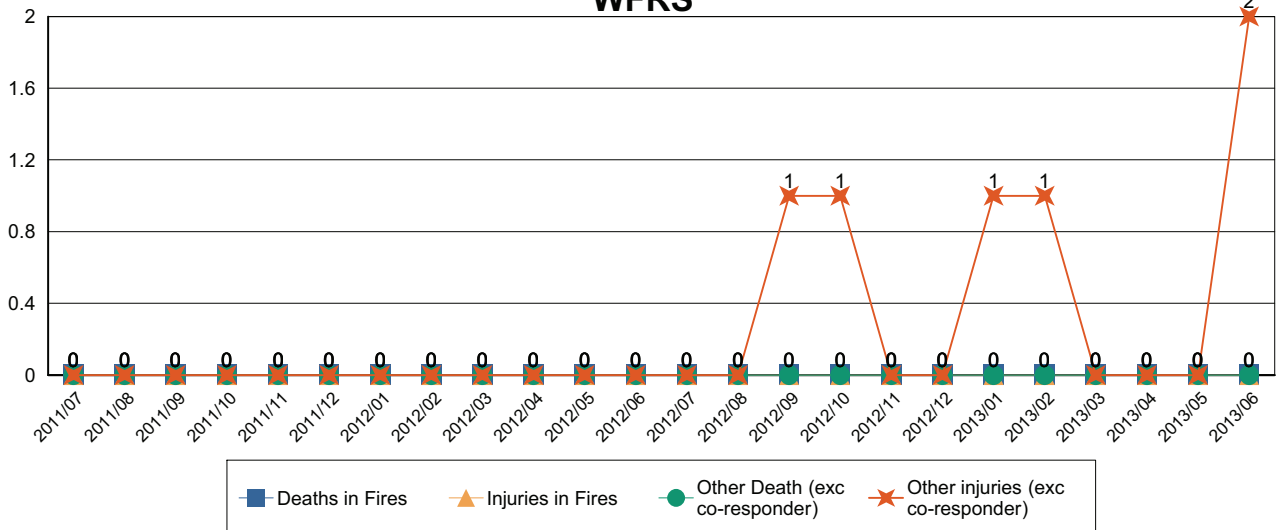
### Non-Fire incidents attended by WFRS



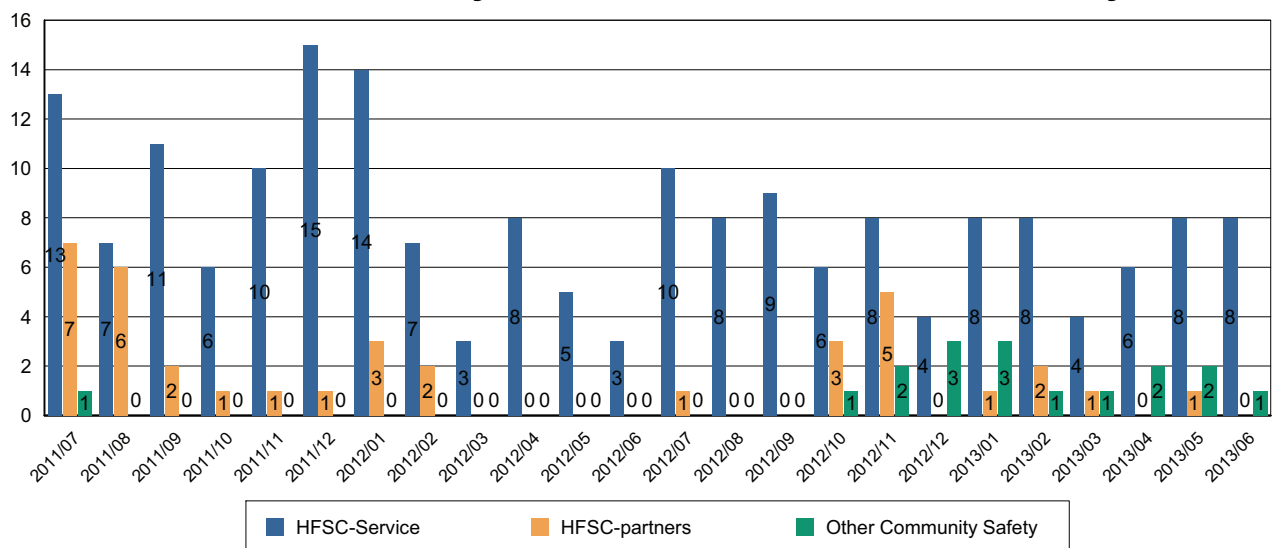
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf



Ref: DJN/TKT/111

27 June 2013

Dear colleagues

Re: **NHS 111 Implementation in Wiltshire**

We promised to keep you informed about our on-going work with Harmoni – the company contracted to provide the NHS 111 service across Wiltshire and Bath and North East Somerset.

The Wiltshire and Bath and North East Somerset Clinical Commissioning groups (CCGs) are continuing to work very closely with Harmoni and the Rectification plan, put in place in April, is proving effective.

There has been a steady but sustained improvement in performance over the past few weeks. Whilst there remains room for further improvement, we as the Commissioners are now more reassured that the Rectification plan is underpinning the necessary improvements.

We will continue to monitor performance and the work being done by Harmoni to recruit more Health and Clinical Advisors to ensure that all calls to the NHS 111 service are appropriately managed and triaged and that Harmoni is consistently providing a safe and effective service.

The Full Service Commencement has been deferred until such times as we, as commissioners, are satisfied that Harmoni is providing that safe and effective service.

We will maintain pressure on Harmoni to achieve full delivery and will continue to work hard to deliver the best possible service.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'S. Rowlands', with a horizontal line underneath the name.

Dr Steve Rowlands  
Chair  
Wiltshire Clinical Commissioning Group

The right healthcare, for you, with you, near you

Chair: Dr Stephen Rowlands | Chief Officer: Deborah Fielding  
Southgate House, Pans Lane, Devizes, Wiltshire, SN10 5EQ | Tel: 01380 728899 | [www.wiltshireccg.nhs.uk](http://www.wiltshireccg.nhs.uk)



## MINUTES OF THE BA13+ PARTNERSHIP and AGM

Tuesday 2<sup>nd</sup> July 2013

Matravers School, Westbury

### Present:

Carole King (Chair, BA13), Jonathan Burke (VC, BA13), Cllr Ian Cunningham, Dai Davies, Sabina Edwards (Community Librarian), Bill Fanning, Shona Holt (BA13), Steve Jarvis, Cllr David Jenkins, Cllr Gordon King, Linda Layton (Leighton Rec), Phil McMullen, Mike Pearce, Paulene Whyte (Leighton Rec), Dawn Wilson (WFCAP)

### Invited speaker:

Heather Leach (Matravers School)

### 1. Apologies:

Shelagh Carpenter, Steven Davies, Mike Franklin (Fire Service), Roy Inwood, Michael Walters (Asst Treasurer)

### 2. Minutes of Partnership AGM: 19<sup>th</sup> July 2012

Minutes of Partnership Meeting: 9<sup>th</sup> May 2013

Both sets of minutes were agreed as a true record.

### 3. Matters arising

Feedback of future joint working by Extended Schools Services and Wiltshire Victim Support around the "Safe Places" project is anticipated in the autumn.

### 4. Community Plan

Agenda item brought forward. Carole King introduced the key theme of Arts, Culture and Leisure.

#### Matravers School

*Heather Leach, Art Department.*

The school has a continued desire to reach out in the community, despite budget cuts by central government relating to their Arts College specialism. Courses being run are now more expensive and the school is keen to find out what sort of things the community would like offered around contemporary arts. This requires a different way of working from the past in bidding for funding, and making links for joint fundraising in the community. Local ideas and projects are welcomed. Due to the nature and focus of bids, there is no long-term plan at present. However the school continues to work together with children and families, e.g. involvement with the Westbury Music and Arts Festival, and other arts projects and classes that are still running and highly valued by participants.

A question and answer session followed.

### 5. Chair's report

The Chair highlighted various areas of work by the Partnership over the past year, and began by referring to WFCAP's leaflet explaining what a community partnership is. Copies of the revised Westbury Area Community Plan for 2012-2017 were delivered with the White Horse News in October 2012. Partnership meetings were held in September and November where regular and

occasional members were heard on various topics. For 2013 it was decided that each meeting should focus discussion on the eight themes of the new community plan. In February the themes were Health & Wellbeing and Housing, with speakers Debbie Riddiford and Liz Carter (Westbury Group Practice) and Nicole Smith (Wiltshire Council) respectively. In May the focus was Community Safety with Sarah Hopkins (Extended School Services) and Julie Locks (Wiltshire Victim Support) as speakers. At this meeting, the theme is Arts, Culture and Leisure. The Steering Group meets between the public meetings where different members attend with updates and to consider grant applications. The Chair expressed thanks to Cllrs Sue Ezra, Christine Mitchell and Russell Hawker for their support on the Steering Group over the past year, but now stepped down, and welcomed Cllr Ian Cunningham as the Town Council representative. Grants totalling £1,660 were approved by the Partnership over the past year:

- ✚ Westbury and District U3A – 1:1 teaching of computer/internet use £500
- ✚ Westbury Area Schools Partnership – 6 week after-school club for families £375
- ✚ West Wilts District Scout Association – Scout Camp Site/Youth Activity Centre £500
- ✚ White Horse Children's Centre – Trip to Southwick Country Park for vulnerable families £285

The availability of Partnership grants is publicised in the White Horse News and on the Our Community Matters website to encourage applications from the community. Finally a presentation was made to Shona who is leaving the Partnership as Administrator, and Phil McMullen was welcomed as replacement.

## 6. Financial Report

The Partnership has a Treasurer vacancy, whilst Michael Walter serves as Assistant Treasurer. Phil will have some duties incorporated as part of his role. Regarding a previous query raised, Dawn Wilson confirmed that no annual audit is required as Community Partnerships submit a workplan and budget to the Area Board as part of the grant application process. Gordon King noted that all Area Board finance is now capitalised except the element for community partnerships. The circulated financial report prepared for the 12 months to June 2013 was agreed by all.

## 7. Election of Officers:

Officers were elected as follows and agreed by unanimous vote:

**Chair** – Carole King (proposed by Jonathan Burke, seconded by Dai Davies).

**Vice Chair** – Jonathan Burke (proposed by Carole King, seconded by Gordon King).

**Assistant Treasurer** – Michael Walter with Phil McMullen. It was agreed that this will be confirmed at the next Steering Group.

## 8. Member updates

- ✚ Leighton Recreation Centre/Westbury Swimming Pool  
Linda Layton and Paulene Whyte, Leighton Rec. Information was given about the facilities. The Wiltshire Council contract has changed from DC Leisure to People for Places Leisure Ltd. Classes run include Cardio-rehab and stroke and includes GP referrals. The gym is not big, but it is suitable for all ages, and an online survey with members is looking at early opening times.
- ✚ Westbury Library  
Sabina Edwards, Community Librarian for Westbury, Warminster, Mere and Tisbury. Working with schools, age 0-secondary, a variety of activities are offered, e.g. Rhyme Time, Summer Reading Challenge – which involved 400 children in Westbury alone – and Healthy Lifestyles. Other services offered through libraries include the Wiltshire Book Prescription

Scheme, IT sessions – including Learning Curve sessions that are well subscribed. Information is also available about opportunities for volunteers and getting involved with community events. E-books are a growing area, but currently limited due to sign up by publishers. Access to most reference books can be gained online.

#### Westbury Music and Arts Festival

Mike Pearce. This will be the fifth year of the festival, running 27<sup>th</sup> September to 13<sup>th</sup> October 2013. The past help from Heather Leach at Matravers has been much appreciated. The festival will be in the same format with poetry, jazz, choral music and includes sessions with local schools. A programme is available, see [www.wmafestival.co.uk](http://www.wmafestival.co.uk). A street fayre is also planned for 28<sup>th</sup> September. The Imber Service marks the 70<sup>th</sup> anniversary of the village clearance and will be broadcast on radio. Publicity will be in the White Horse News.

#### Westbury Area Wellbeing and Zumba

Information was shared about activities publicised by the Westbury Area Wellbeing Group – including the Good Friends Group and Tai Chi at Leigh Park Community Centre. A wide range of Zumba classes are also offered across the local area by Debbie Bailey.

#### Police and Crime Commissioner meeting

Gordon King provided feedback from the Local Performance meeting on 4<sup>th</sup> June. In 2 of the 3 performance areas Wiltshire is rated as good (tackling Violent Crime) or very good (Reducing Offending) and in the 3rd (Reducing Anti-Social Behaviour) as being Fair. Each area for assessment was broken down into 4 parts Volume and Reduction, Partnership Working, Dealing With, and Understanding. There were Red areas in 2 of the 3 performance areas and these relate to the areas of “Dealing With and Understanding”. This highlights that further work is to be done with partners before the final draft. This was the final report of the old authority as the PCC was elected in November.

#### White Horse Health Centre

Bill Fanning highlighted 3 items.

- 1) With the changes in primary care, early diagnosis for dementia care will now be provided at local surgeries where Alzheimer support workers are on site.
- 2) The White Horse Health Centre is one of the first practices in the UK to introduce an Electronic Prescription Service. This service will mean that your GP will be able to send your prescription electronically to the Chemist you choose to get your medication from. Despite teething problems, the service is viewed as reliable, secure and confidential.
- 3) The latest surgery newsletter is now available.

#### Wiltshire Forum of Community Area Partnerships (WFCAP)

Dawn Wilson. Following the AGM at Lackham there has been lots of positive feedback from the workshops. Notes from the key note speakers and workshop sessions are available on line – see [www.wfcap.org](http://www.wfcap.org).

### **9. Date of next Partnership meeting**

Future dates will be set at the next Steering Group meeting this month.

### **10. Any other business**

None.



# **Integrated Youth Services Youth Work Update for** **Westbury** **Wiltshire Council**

## **Youth Work update**

Sessions that run in the Youth Development Centre and within the community as of August 2013 are as follows:

**Tuesdays**-Girls Night, as there was a need for single gender work, this includes ASDAN Award Scheme & trampoline coaching with qualifications from BAGA

**Wednesdays**-Open night & focused projects, including Arts Awards, Duke of Edinburgh & Heritage Project called Virtual Landscapes, in partnership with Salisbury Arts Festival, this caters for a Universal Youth Work offer for all young people, as well as some focused projects

**Thursdays**-Junior Club & Young Leaders at the centre, for younger 'young people', year 6-7 and older 'young people' aged 16 plus to train as Young Leaders. Street Based Youth Work runs in the community after this session where youth workers engage with young people where they live and socialise

Targeted 1:1 work at Matravers School on Tuesdays, Wednesdays & Thursdays for intensive support and guidance/intervention work

Our overarching aims of the service are to engage young people in positive developmental activities to help them reach their full potential. This is all done with an informal approach and is on a voluntary basis. Young people take part in a diverse range of activities which they plan with Youth Developmental Workers. They can achieve a range of accreditations with us, including Food Safety, First Aid, ASDAN, Arts Award, BAGA Trampoline Awards and Duke of Edinburgh Award

The youth work team provides a high quality Universal Service encompassing early intervention and Safeguarding. Young people can be referred to the service for engagement and intervention and we can make referrals to other specialist services as needed.

If anyone would like Youth Workers to engage with young people in their community/village/estate, please contact Sally Willox on [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk)

Young people's issues will from time to time be brought to the Area Board to be discussed and young people will present this. A YAG, Youth Advisory Group is being implemented where Young People can help shape services and activities for them within their community and to make improvements to these, as well as raise, debate and take action on issues that affect them and or are important to them. Partners will be invited to engage in this and there is an Area Board representative. The chair of this YAG will be a nominated young person. We also strive to empower young people to participate in local forums and community groups, like the BA13 Community Partnership, so that they can be involved and represent young people.

Full Youth Work reports will be submitted to the Area Board prior to each one so that it can be included in the agenda packs and either myself or a member of staff and young people will attend Area Boards to present a verbal update and participate. I will give updates on the numbers of young people engaging with the service too as this is always very helpful.

We offer a busy programme of activities during school holidays too so the summer break will be a valuable time to engage more young people.

Regards

Sally Willox June 2013

Locality Team Leader Youth Work for Westbury & Warminster, Integrated Youth Services  
Children and Families Social Care, Department for Education, Wiltshire Council

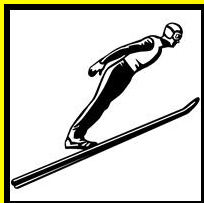
(01373) 822335 [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk)

[www.sparksite.co.uk](http://www.sparksite.co.uk)



# Warminster & Westbury Development Centre for Young People Available to ages 11 to 19 **SUMMER ACTIVITIES**

Where: **The Close** BA12 9AL  
(Next door to the Athenaeum)



## Baby sitting Course-£10.00

(Course includes food hygiene, first aid, electronic baby, fire safety and ASDAN awards)  
29<sup>th</sup> July-2<sup>nd</sup> Aug-12 spaces -10am -3pm

## Skiing/Snowboarding Trips-£40.00

Thurs 8<sup>th</sup>  
Aug-12 spaces available

## Ghost Tour and Bowling-£10.00

Tues 13<sup>th</sup> August- limited spaces available - leaving at 10 am

## Bridging Project Weymouth Trip-£15.00

Wednesday 14<sup>th</sup> August- limited spaces available leaving at 10am

## Thorpe Park Trip-£20.00

Tuesday 20<sup>th</sup> August 50 Spaces Available (first pick up 8am from Westbury, then 8:15 Warminster)

## Bridging Project Longleat Trip £20.00

Wednesday 21<sup>st</sup> August limited Spaces Available

## Splash Down- Poole- £10.00

Thurs 22<sup>nd</sup> Aug 30 spaces available leaving at 10am

## Summer Music Workshop every Thursday during the summer holidays from 2pm - 5pm - FREE

Register now to secure  
your place. All  
registration requires a  
£5.00 non-refundable  
deposit.

First come ...First serve!!  
Pick up & drop off times  
TBC

Sandra Samuel on: 01985 218-561/Mobile: 07920 765-140

Email: [sandra.samuel@wiltshire.gov.uk](mailto:sandra.samuel@wiltshire.gov.uk) or Sally Willox on Mobile:  
07768965785/email: [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk)  
or Stop by your local Youth Centre in your Area



[warminsteryouthclub@facebook.com](https://www.facebook.com/warminsteryouthclub)



[www.sparksite.co.uk](http://www.sparksite.co.uk)

**Wiltshire Council**  
Where everybody matters



**Carolyn Godfrey Director, Department for Children & Education**

Westbury Development Centre for  
Young People  
Eden Vale Road  
WESTBURY  
Wiltshire  
BA13 3NY

Direct Line: (01373) 822335  
07768965785

E-mail: [sally.willox@wiltshire.gov.uk](mailto:sally.willox@wiltshire.gov.uk)

Please ask Sally Willox  
for:

Our ref: SW/YAG 2013

Your ref:

24<sup>th</sup> July 2013

Westbury Youth Centre is starting a new project called Virtual Landscapes, which is an arts based programme, learning about and focusing on local heritage. The project will run on a Wednesday evening and also another evening, likely to be a Tuesday, from 6-9pm approximately, timings will be confirmed and will cost 30p only per session attended. The project will use media forms, including photography, video, computers and music technology equipment, as well as dance, drama and art form to explore the theme. We will be employing professional artists to work with Youth Development Workers, who have specific skills to engage you in this exciting project. You will all have the opportunity to complete Arts Awards, which are National qualifications and recognised widely. We are trained to deliver this.

The project will involve a group of young people interviewing for the artists, visiting the Wiltshire Heritage Centre in Chippenham, regular evening, weekend and school holiday visits to local heritage sites, such as the White Horses across Wiltshire and Stonehenge, among many others.

If you are interested in becoming involved and or finding out more, please e-mail or telephone me on the above details. I need to develop a group during August, so that we can interview for the artists at the end of August/beginning of September and start the project from September, so please confirm interest as soon as you can.

I look forward to hearing from you soon. Please leave a voicemail and I will return your call, as I may be on leave or away from the office. Kind regards.

Youth Development Co-ordinator for Westbury and Locality Team Leader for Westbury & Warminster, Integrated Youth Services, Children & Families Social Care, Education.



# Agenda Item 11.

Grant Applications for Westbury on 15/08/2013

ID	Grant Type	Project Title	Applicant	Amount Required
149	Community Area Grant	BIG DRAW - National Campaign For Drawing engaging the Community	Matravers School	£470.00
208	Community Area Grant	Air Cadets Mini Bus	68 Westbury Squadron Air Training Corps	£2500.00
220	Community Area Grant	Imber 70th Anniversary Service at Edington Church	Westbury Music and Arts Festival	£450

ID	Grant Type	Project Title	Applicant	Amount Required
149	Community Area Grant	BIG DRAW - National Campaign For Drawing engaging the Community	Matravers School	£470.00

**Submitted:** 11/06/2013 12:49:55

**ID:** 149

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/08/2013 Westbury

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

BIG DRAW - National Campaign For Drawing engaging the Community

**6. Project summary:**

Big Draw day, Saturday 5th Oct. As part of the National Campaign For Drawing, Providing an exciting, inspiring and creative day bringing the community together. A free event to engage the community in the the arts encouraging further learning, improving skills, knowledge and aspirations.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA13 3QH

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Inclusion, diversity and community spirit

Recycling and green initiatives

Safer communities

Technology & Digital literacy

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

**Total Income:**

£

**Total Expenditure:**

£

**Surplus/Deficit for the year:**

£

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

We are a small community group and do not have annual accounts or it is our first year: yes

**10b. Project Finance:**

Total Project cost		£940.00		
Total required from Area Board		£470.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Artist fees (1	250.00	Own funds		470.00

Day)		
Resources (In Kind) (Sourced donations etc)	150.00	
Staffing 3 (in kind) x Specialists	300.00	
Staffing Assistant CADO	50.00	
Rooming Costs 4 Rooms 4hrs @ Weekend Youth rate (In Kind??)	190.00	
<b>Total</b>	<b>£940</b>	<b>£470</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Big Draw project is aimed at all members of the community - Families, Elderly and Young People. The project benefits the community by: - Providing an exciting, inspiring and creative day , bringing members of the community together. - Creative teaching from inspiring artists encouraging imagination and exploring possibilities. - Active engagement in the arts brings people together to share ideas, work together and learn from each other. - The opportunity for the community to create a piece of artwork either for themselves or work together to create a piece of artwork for the community. - Engaging the community leading to further Art based workshops extending skills and knowledge - Bringing children and families into the school, promoting the school and breaking down barriers. - Building stronger families

**14. How will you monitor this?**

Feed back forms. Photographs

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Art Workshops throughout the year, payable to self fund.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

208	Community Area Grant	Air Cadets Mini Bus	68 Westbury Squadron Air Training Corps	£2500.00
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**Submitted:** 31/07/2013 12:00:17

**ID:** 208

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/08/2013 Westbury

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**



**5. Project title?**

Air Cadets Mini Bus

**6. Project summary:**

Due to the growing number of cadets the existing minibus is not enough to take cadets to their various activities and camps. The cadets also need transport to events where they assist the local community at such events that may include car parking, marshalling, and charity fundraising. The existing mini bus is only a nine seater and is seventeen years old. We would like to update the transport to a sixteen seater bus that is more reliable and safe for the cadets.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

Westbury North

**8. What is the Post Code of where the project is taking place?**

BA13 3JF

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Inclusion, diversity and community spirit  
Safer communities  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2013

**Total Income:**

£7405.79

**Total Expenditure:**

£4749.82

**Surplus/Deficit for the year:**

£2655.97

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£

**Why can't you fund this project from your reserves:**

There was still a bill for the Easter camp to be paid from the above figure of approx

£1200.00. Our regular income and fundraising will not be sufficient to replace the minibus without help.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£5000.00		
Total required from Area Board		£2500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Minibus	£5000.00	Sale of old bus		£3000.00
Total	<b>£0</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The cadets will benefit by being able to attend their various activities in the county. The Lions Club usually benefit from using the squadron minibus especially at Christmas for their fund raising events. Other organisations benefit from the cadet's help in the community and they need to be transported to these events eg. Donkey Derby, Corsley Show where they marshal and assist with car parking.

**14. How will you monitor this?**

These activities are monitored by the civilian committee and commanding officer.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Following purchase of the minibus we will be able to fund the running of it through regular fund raising and donations

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):****And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

220	Community Area Grant	Imber 70th Anniversary Service at Edington Church	Westbury Music and Arts Festival	£450
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**Submitted:** 06/08/2013 09:40:10

**ID:** 220

**Current Status:** Application Appraisal

**To be considered at this meeting:**

15/08/2013 Westbury

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

n/a

**5. Project title?**

Imber 70th Anniversary Service at Edington Church

**6. Project summary:**

Westbury Music and Arts Festival are organising a 70th commemorative anniversary service of the people having to leave Imber in 1943, at Edington Priory Church. This is the church associated with Imber. It is one of our events for 2013. We are producing a commemorative booklet for people to keep and mark the 70th year of their dutiful leaving of the village, for their country during World War 2. There are various people around the area who lived there or families who had relations born and bred there.

**7. Which Area Board are you applying to?**

Westbury

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

BA13

**9. Please tell us which theme(s) your project supports:**

Festivals, pageants, fetes and fayres

Heritage, history and architecture

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

11/2012

**Total Income:**

£8027

**Total Expenditure:**

£7541

**Surplus/Deficit for the year:**

£486

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£3511

**Why can't you fund this project from your reserves:**

We have other projects/events such as the street fayre and childrens event happening to name but a few, all around the same time.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£952		
Total required from Area Board		£450		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Printing costs	420			
Designer/artwork etc	350			
Photographs & info	150			
Sundries	32			
Total	<b>£952</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Westbury

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Everyone will benefit, it is part of History and the booklet is a reminder of the village and what happened to the people there. It could produce tourism, people coming to see about this long lost village and the area around it.

**14. How will you monitor this?**

Check on the sales of the booklet

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It is a one off project for anniversary, but hopefully will continue selling booklet. Fund on supply and demand from festival surplus

**16. Is there anything else you think we should know about the project?**

Our organisation Westbury Music and Arts Festival are producing a variety of events this year over and above the one we are requiring the grant for. It is estimate our festival will cost us 7000pounds

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.